

JOB POSTING

Hawai'i Condom Access Program Intern

The primary functions of the position are to provide expertise and assistance in the formulation and implementation of a locally-informed condom access program in Hawai'i. The intern will report to the Director of Healthcare Transformation, based in Honolulu. The salary for this internship is \$20 per hour.

GENERAL DUTIES:

Literary Review

- Collect existing literature available – both peer reviewed and white papers – regarding condom access program interventions
- Provide a brief summary of each and compile primary sources for future references

Landscape Analysis

- Identify existing programs in state and out of state and assess current impact

Outreach

- Identify potential partnership opportunities
- Coordinate meetings with Essential Access and potential partners as appropriate

Implementation and Evaluation Planning

- Write a plan for implementation of a condom access program in Hawai'i
- In partnership with the internal evaluation team and external partners, write a plan to evaluate the condom access program, including:
 - a. Potential metrics to measure success of the program and its implementation
 - b. Plan for data collection and analysis
 - c. Other duties as assigned

KNOWLEDGE, SKILLS, ABILITIES:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required to perform this job.

- One year experience in clinical setting, or one year college level course work in social and/or health sciences or equivalent.
- Computer proficiency in Word, Excel and Windows desirable.
- Able to interact effectively at all levels and across diverse cultures.
- Able to analyze data and develop recommendations and solutions.



- Able to communicate clearly, concisely, and persuasively.
- Excellent written and verbal communication skills.
- Able to work independently and/or in a team setting.
- Excellent organizational skills and adept at working on multiple projects.
- Able to develop effective administrative procedures.

CERTIFICATES, LICENSES, REGISTRATIONS:

A current Driver's License, current registration and current automobile insurance coverage is required if you drive on company business.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear. The employee is occasionally required to lift up to 25 pounds.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT:

Essential Access Health's mission is to insure comprehensive family planning and other health services to all. All employees must be supportive of Essential Access Health mission and goals and be able to handle mature subject material about reproductive and sexual health in a confident and professional manner.

Note: The statements herein are intended to describe the general nature and level of work being performed by employees and are not to be construed as an exhaustive list of responsibilities, duties, and skills required of personnel so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.