



Director of Communications

Position Overview

The Director of Communications will lead the development and execution of an integrated communications strategy that advances Essential Access Health's mission, strengthens its visibility, and supports fund development and external affairs priorities. This role ensures that our voice is clear, aligned, and grounded in the realities of the communities and providers we support.

Reporting to the Vice President Fund Development, the Director will partner across teams to translate strategy into compelling narratives that elevate our impact, support resource development, and position Essential Access as a trusted leader in sexual and reproductive health care.

Core Responsibilities

Strategic Communications Leadership

- Develop and implement a comprehensive communications strategy aligned with organizational priorities and advancement goals
- Ensure consistency and clarity in messaging across all platforms, audiences, and initiatives
- Shape and steward organizational voice, narrative, and brand positioning

Fund Development + External Affairs Alignment

- Partner closely with the VP of Fund Development to support fundraising strategy through donor communications, campaigns, and materials
- Develop compelling cases for support, proposals, reports, and stewardship communications
- Align communications efforts with external affairs strategy, including policy and advocacy positioning

Content + Narrative Development

- Translate programmatic, policy, and field-based insights into clear, accessible, and compelling content
- Oversee the development of high-quality materials, including reports, digital content, thought leadership, and executive communications
- Elevate lessons from the field to inform broader narratives and influence systems-level conversations

Brand + Visibility



- Strengthen Essential Access Health’s visibility across key audiences, including funders, partners, policymakers, and the public
- Identify and pursue strategic opportunities to amplify organizational voice and impact
- Oversee digital presence, including website, social media, and email communications

Team Leadership + Management

- Supervise and support the Communications Manager, fostering a collaborative and high-performing team environment
- Establish clear priorities, workflows, and performance expectations
- Build internal communications capacity across teams to ensure alignment and shared ownership

Executive + Board Communications

- Support CEO and senior leadership with messaging, presentations, and external communications
- Develop materials for Board engagement, including strategic updates and external positioning
- Ensure alignment and coordination of communications during key organizational moments

Qualifications

- 8–10+ years of progressive experience in communications, with a focus on strategy, storytelling, and external positioning
- Experience supporting fund development through communications (e.g., donor materials, campaigns, stewardship)
- Strong writer and editor with the ability to translate complex information into clear, compelling narratives
- Experience managing communications across multiple channels and audiences
- Demonstrated ability to lead and develop staff
- Familiarity with health care, public health, or nonprofit sectors strongly preferred

Core Competencies

- Strategic thinking with the ability to execute and deliver results
- Strong judgment and ability to navigate complex and evolving environments
- Collaborative approach with the ability to build relationships across teams
- Clear, confident communicator with strong attention to detail
- Commitment to advancing access to high-quality sexual and reproductive health care



What Success Looks Like (6–12 Months)

- A clear and cohesive communications strategy that supports advancement and organizational priorities
- Strong alignment between communications, fund development, and external affairs efforts
- Increased visibility and clarity of Essential Access Health’s role and impact
- Consistent, high-quality materials that reflect the organization’s voice and direction
- A supported and effective communications function with clear processes and

We will consider for employment all qualified applicants, including those with criminal histories, in a manner consistent with the requirements of applicable state and local laws, including the City of Los Angeles’ Fair Chance Initiative for Hiring Ordinance.

Essential Access offers a competitive salary + benefits. Essential Access is an M/F, Disabled, and Vet EEO/AA Employer.